



**TOWN OF MILAN**  
DUTCHESS COUNTY, NEW YORK

**DRIVEWAY PERMIT APPLICATION**

Date of Application: \_\_\_\_\_ Permit #: \_\_\_\_\_ Fee: \_\_\_\_\_

Property Owner: \_\_\_\_\_ Phone: \_\_\_\_\_

Property Address: \_\_\_\_\_

Tax Grid Number: \_\_\_\_\_

Description of property location: \_\_\_\_\_

\_\_\_\_\_

Applicant Name: (if not owner) \_\_\_\_\_ Phone: \_\_\_\_\_

Applicant Address: \_\_\_\_\_

State owner's authority granted to applicant: \_\_\_\_\_

\_\_\_\_\_

Forwarded to Highway Superintendent on: Date: \_\_\_\_\_

Comments: \_\_\_\_\_

Reviewed by Highway Superintendent: Yes \_\_\_\_\_ No \_\_\_\_\_

Comments: \_\_\_\_\_

Approved by Highway Superintendent: Yes \_\_\_\_\_ No \_\_\_\_\_

Contingencies: BOND Yes \_\_\_\_\_ No \_\_\_\_\_ Amount: \$ \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Returned to Zoning Enforcement Officer on: Date: \_\_\_\_\_

Comments: \_\_\_\_\_

\_\_\_\_\_

**Note:** The Zoning Board of Appeals shall issue no variance(s) for a property without receiving a copy from the Zoning Enforcement Officer/Building Inspector of an approved driveway permit. The ZEO/BI shall issue no building permit where a driveway permit has been applied for or is required until the Highway Superintendent has approved the permit.

The minimum performance bond amount shall be \$500.00 and may be increased to meet the conditions as determined by the Highway Superintendent. All work must be completed within twelve (12) months of the permit date or the permittee shall forfeit the bond to the town unless an extension is granted by the Town Board.

\_\_\_\_\_  
Signed: Applicant/Owner Dated

\_\_\_\_\_  
Signed: ZEO/BI Dated