

The Milan Town Board held their Regular Town Board meeting on 10/21/13 at 7:30 PM at the Milan Town Hall.

Present: Supervisor William Gallagher
Councilpersons Jack Campisi, Roberta Egan, Jack Grumet, Marion Mathison

The Supervisor opened the meeting with the Pledge of Allegiance.

The Clerk read the following Tire Bid Result:

MEMO TO: Milan Town Board
FROM: Glenn Butler
RE: Tire Bid Results
DATE: October 8, 2013

At the regular Town Board meeting held on September 16, 2013 at 7:30 p.m., the Clerk opened a bid for tires submitted by Inter City Tire, 1243 Route 9, Wappinger Falls, NY 12590. The result of that bid is as follows:

Group 1 - pursuit and passenger car tires – no bid

Group 2 - light truck tires – no bid

Group 3 - heavy-duty truck and trailer tires – 582 items bid for a total of \$208,156.36

Group 4 - motor grader and miscellaneous tires – no bid

Group 5 – transit bus tires – 116 items bid for a total of \$41,988.00

The Highway Superintendent made the following recommendation:

“I have reviewed the tire bid submitted by Inter City Tire and find the results comparable to New York State Contract pricing and of no benefit to the Town of Milan, and therefore, it is my recommendation that NO AWARD be given.”

PUBLIC COMMENT:

Kim Godfrey, who was representing the Farmers Market, informed the Town Board that this would be the last Friday (10/25/13) for the Farmers Market. She thanked the board for this opportunity, and said that she wanted to thank Ethel Barrone who was instrumental in getting other farmers to come in when she was running low on vegetables. Ms. Godfrey said that the vendors were interested in starting a winter market, which would be the first and third Friday of the month. The hours would be 3PM to 6PM and run would from the first Friday in December through last Friday in April. The Town Board suggested that 2PM to 5PM would be a better time. **MOTION** by Council. Egan seconded by Supervisor Gallagher to begin the Winter Farmers Market on the First and third Fridays starting on December 6th and running through April at the Milan Town Hall. Roll was taken and carried.

YES - 5 Campisi, Egan, Grumet, Mathison, Gallagher

NO – 0

MINUTES: Regular Town Board Meeting 09/16/13 – **MOTION** by Supervisor Gallagher seconded by Council. Egan to accept these minutes as written. Roll was taken and carried.

YES - 5 Campisi, Egan, Grumet, Mathison, Gallagher

NO – 0

MINUTES: Special Meeting, Cablevision 09/24/13 – **MOTION** by Supervisor Gallagher seconded by Council. Egan to accept these minutes as written. Roll was taken and carried.

YES - 5 Campisi, Egan, Grumet, Mathison, Gallagher

NO – 0

MINUTES: Special Meeting, Tentative Budget 10/02/13 – MOTION by Supervisor Gallagher seconded by Council. Egan to accept these minutes as written. Roll was taken and carried.

YES - 5 Campisi, Egan, Grumet, Mathison, Gallagher

NO – 0

CORRESPONDENCE:

Clerk read a letter from Susan Gilnack, Chairman of Bluebird Committee thanking the town for allowing them to install the Bluebird Nest Boxes.

BUSINESS

SHARED SERVICES/RHINEBECK RECREATION

Bruce Washburn, Chairman of the Rhinebeck Recreation and Rhinebeck Board member along with Linda Murray, Recreation member gave a presentation regarding shared services. Ms. Murray stated that Mr. Washburn had a meeting in which they brought up the concept of shared services with the neighboring towns. Ms. Murray said that Milan was one of the first towns that she thought of. Mr. Washburn said that he has been on the Town Board for six years and right now they are doing sharing with Red Hook. He said that maybe if we promote some things together it would help the other towns. Mr. Washburn said that Rhinebeck would give the Town of Milan their ideas of programs for next year of what Milan would be interested in, and hopefully the Town of Milan would do the same. He said then we would get together and would write a simple Intermunicipal agreement saying this is what we will do and this is what you will do and no money will change hands. Ms. Murray said that the Town of Milan has a great town Hall and Rhinebeck has the camp and swimming pool that we could share. The Supervisor said that it was a good idea and it would go a long way. He also said that Milan has a fair amount of residents that pay Rhinebeck school taxes. Mr. Washburn said that he would get back to the board with the information.

County Legislator, Debra Blalock gave a brief update from the monthly Legislative Meeting. Ms. Blalock said that at the meeting they amended the 2014 Budget: additional fuel for the airport, received additional state aide from the office of alcoholism and substance abuse services, amended additional cost for buses and amended money for family court for clients and cases. She said that the county received several grants from NYS in order to assist formerly incarcerated individuals to integrate into the community. Also job training for indigent legal services to fund this project. This will provide public defenders for people after hours (5 PM to 9 AM), weekends and holidays. Ms. Blalock said this is only available south of Hyde Park and west of the Taconic Parkway. Authorization to the Greenway Conservancy for Greenway land trails system designation for Bowdoin Park, Wilcox Park, Dutchess Rail Trail, and a grant to stop DWI. The last item was to ask the state to stop sending down unfunded mandates.

CABLEVISION

The Supervisor read a letter dated 10/11/13 from Adam Falk, Vice President of Cablevision confirming the discussion that they had with the Town Board at their October 24, 2013 meeting.... "The Town acknowledges and agrees that Cablevision is approximately 5-years into the current 15 year franchise term, and that the company will need at least an additional 5-year to evaluate the economic circumstances and other factors that have impacted its construction plans. Should conditions change within such time period, Cablevision will promptly notify the Town of its intention to

resume constructions, but if there are factors that require longer than five more years, Cablevision will likewise communicate any additional time periods and the corresponding reasons to the Town and its governing body.....” The Supervisor stated that the Board does not see the franchise the same way that Cablevision sees the Franchise. The Supervisor said that he has given this letter and the agreement to the Town Board Attorney and review it and get back to the board before the next board meeting.

AMERICAN RED CROSS SHELTER AGREEMENT

The Supervisor informed the town board that he had a lengthy conversation with the new manager of the Red Cross and went over the changes that our Town Board Attorney made to the agreement. She did not seem to have any problem with what our attorney was asking for. She said though, that they would not write these changes into their agreement, this is their standard agreement that they use for all shelters. The Supervisor wanted to know how those board members felt about going forward with this. The Supervisor made the following **MOTION** seconded by Council. Mathison to authorize the Supervisor to sign the Shelter Agreement with the American Red Cross establishing the Milan Town Hall as a shelter during a disaster. Discussion followed. After the discussion and various comments were made on this issue a **MOTION** by Council. Campisi seconded by Supervisor Gallagher was made to postpone any action until the next board meeting. Roll was taken and carried.

YES - 5 Campisi, Egan, Grumet, Mathison, Gallagher

NO – 0

GRANT WRITING COURSE

Council. Egan gave an update on the grant writing course that she attended:

“The 14-hour workshop provided an overview of the steps to take when writing a grant as well as the procedure for researching grants online and associated websites.

I received a participant guide and a resource CD that includes grant writing tools, examples, tutorials and links to grant and foundation websites. Over the course of two days, the class reviewed best practices for putting a grant together from start to finish, with an emphasis on how the grant funding will solve a problem.

The key components of this grant writing workshop covered several topics – Purpose of the grant funding; Outline the problem or need for the funding using statistics and data to support the claim; Specify and measure objectives to show how funding will solve the problem; Describe methods of how funding will be used – including a budget summary.

Also covered in the class were reasons why grant proposals get rejected and tips on what to do going forward.

Action items:

- Use our DUNS# required to go on certain government websites to identify grant opportunities.
- Start a “credibility file” on the Milan community collecting any favorable information that can be used for introductions in future proposals.
- Identify future grant opportunities for 2014
- Write a proposal.”

The Board thanked Council. Egan for going to this training.

345KV TRANSMISSION LINES

The Supervisor said that what the board is going to do is have two (2) informational meeting with two (2) of the bidders on Oct. 22nd and 24th on the transmission lines going through the town. The Board has invited residents to come out and participate in these presentations.

He said that Council. Mathison has been doing the work on this issue and has an update to present to the board. She said by the end of this week the board should have enough information for anybody that lives in Milan that wants to use the contents of information to do that. Council. Mathison said that it is very early in the process, which is good. She said that if you look forward the residents that are impacted will not know for at least (1) one or (2) two years. She said that any resident that abuts the power lines has received two (2) letters, regarding this situation. She said that by the end of this week the board will know what the next steps will be. Discussion continued and various comments were made on this issue.

BUDGET/2014

MOTION by Supervisor Gallagher seconded by Council. Campisi to adopt the Tentative Budget as the Town's 2014 Preliminary Budget. Roll was taken and carried.

YES - 5 Campisi, Egan, Grumet, Mathison, Gallagher

NO – 0

MOTION by Council. Campisi seconded by Council. Egan to amend the 2014 Tentative Budget as follows:

Increase 1355.14 (Assessor, Personal Services – Extra Hours) by \$3,534.00, reduce 1355.2 (Assessor, Equipment) by \$1,000.00, reduce 8010.4 (Zoning contractual) by \$1,267.00, and reduce 8020.4 (Planning Contractual) by \$1,267.00. Roll was taken and carried.

YES - 5 Campisi, Egan, Grumet, Mathison, Gallagher

NO – 0

MOTION by Council. Campisi seconded by Council. Egan to adopt the 2014 Tentative Budget , as amended, as the 2014 Town's Preliminary Budget. Roll was taken and carried.

YES - 5 Campisi, Egan, Grumet, Mathison, Gallagher

NO – 0

MOTION by Supervisor Gallagher seconded by Council. Campisi to set the Public Hearing on the 2014 Preliminary Budget for the Town of Milan for November 7, 2013 at 7:00PM at the Milan Town Hall. Roll was taken and carried.

YES - 5 Campisi, Egan, Grumet, Mathison, Gallagher

NO – 0

HIGHWAY BIDS

MOTION by Supervisor Gallagher seconded by Council. Campisi to accept the recommendation of the Highway Material Bids from the Highway Superintendent as follows:

The Highway Superintendent Recommended the Milan Town Board Accept Following Bids for 2014 Highway Materials:

A. Colarusso & Son, Inc. (Blacktop)

Type 5 Asphalt FOB.....	71.00/ton
12.5MM ½' Top FOB.....	62.00/ton
Type 7 Asphalt (patch) FOB.....	63.85/ton

A. Colarusso & Son, Inc. (Quarry)

Washed Stone ¼" Delivered.....	16.95/ton
Crusher 1" Minus FOB.....	8.75/ton
Crusher 1" Minus Delivered.....	14.70/ton
Light Stone Fill Delivered.....	16.95/ton
Medium Stone Fill Delivered.....	22.50/ton
Heavy Stone Fill Delivered.....	22.50/ton
# 4 Stone Fill FOB.....	11.00/ton
# 4 Stone Fill Delivered.....	16.95/ton

Callanan Industries Inc.

Washed Stone ½" FOB.....	11.55/ton
Washed Stone ½" Delivered.....	16.80/ton
Stone Dust FOB.....	9.75/ton
Stone Dust Delivered.....	14.50/ton
Item 4 Crusher Run FOB.....	9.00/ton
Item 4 Crusher Run Delivered.....	14.50/ton
Light Stone Fill FOB.....	12.50/ton
Medium Stone Fill FOB.....	13.60/ton
Heavy Stone Fill FOB.....	14.00/ton
#2 Crushed Stone FOB.....	10.60/ton
#2 Crushed Stone Delivered.....	15.85/ton
#3 Crushed Stone FOB.....	10.60/ton
#3 Crushed Stone Delivered.....	15.85/ton
Type 1 Asphalt FOB.....	58.50/ton
Type 3 Asphalt FOB.....	58.50/ton
Type 6 Asphalt FOB.....	62.75/ton
Type 7 Asphalt FOB.....	66.50/ton
Winter Mix FOB.....	75.00/ton
Winter Mix Delivered.....	79.00/ton

Dutchess Quarry & Supply Co., Inc.

Washed Stone ¼" FOB.....	13.00/ton
Washed Stone 3/8" FOB.....	12.75/ton
Washed Stone 3/8" Delivered.....	20.75/ton

Red Wing Properties Inc.

Ice Control Sand Delivered.....	15.00/cu. yd.
Item 4 Gravel Delivered.....	19.50/cu. yd.
Bank Run Gravel FOB.....	8.75/cu. yd.
Bank Run Gravel Delivered.....	13.65/cu. yd.

Rock City Sand & Gravel, Inc.

Ice Control Sand FOB.....	12.00/cu. yd.
---------------------------	---------------

Item 4 Gravel FOB.....12.00/cu.
yd.

Glenn Butler Supt. of Highways
Roll was taken and carried.
YES - 5 Campisi, Egan, Grumet, Mathison, Gallagher
NO - 0

SEASONAL CLOSING/WILBUR FLATS ROAD

MOTION by Supervisor Gallagher seconded by Council. Egan to authorize the following:

PLEASE TAKE NOTICE that Wilbur Flats Road, located and maintained by the Town of Milan as a seasonal limited use highway shall be posted as such road and all maintenance will temporarily discontinued from 12/01/2013 until 04/01/2014. Roll was taken and carried.

YES - 5 Campisi, Egan, Grumet, Mathison, Gallagher
NO - 0

RESOLUTION # 75- 2013 Contract – County Snow and Ice Control Program

Resolution offered by Supervisor Gallagher seconded by Council. Campisi to authorize to execute a contract for the Town’s participation in the County Snow and ice Control Programs and the Town Superintendent of Highways is herein authorized to perform such work in accordance with, and to receive payment as outlined in the Town and County contract for the County Snow and ice Control Program for the winter season 2013-2014. Roll was taken and carried.

YES - 5 Campisi, Egan, Grumet, Mathison, Gallagher
NO - 0

ANNOUNCEMENTS:

The Supervisor informed the board that there would be a Defensive Driving Class for employees on 11/19/13 at the Town Hall. The cost would be \$12 and the hours would be 9 AM to 4 PM.

Veterans Day Ceremony will be held on 11/11/13 at the Milan Town Hall at 11 AM. Coffee and donuts will be served afterwards.

Supervisor said that there was more vandalism at the Rec. Park again. It was reported to the police. He said that the person or persons who are responsible when caught will be prosecuted to the full extent of the law. Fire Chief, Al Sardaro offered the Supervisor a camera to use to try and capture the person who is responsible for these actions.

The Supervisor said that he has contacted the County and they are going to offer IT shared services. Council. Campisi stated that there is an awful lot of money going out right now for IT services. Council. Campisi said that we need to centralize this or put some control over the access on the IT person we have now. The Supervisor said that he sent out a letter asking employees to notify him before contacting the IT person if they were having any computer problems. He said that he was going to ask Council. Egan to gather the bills from the IT person and get in touch with the county and get a solution or estimate for next year. He said that the town went from \$5,000 a year to \$18,000 a year and the year is not up yet. Council. Egan said that she talk to the IT person. She said that everything seems to be on going and on and nothing ever gets finished. She said that she was not accusing him of anything because he probably knows more than she does. Council. Egan said that he did a lot of explaining but she thought it would be a good idea to talk to someone else about this. She said that she put together a spread sheet to see exactly how long it would take to migrate the old server to the new server then when you

know that you can compare it to some other opinions and see if the time is warranted or not. Discussion continued.

PUBLIC COMMENT

Al Sardaro, Milan Fire Chief informed the Town Board that they were awarded \$15,000 from the state for a rope/harness system to control the rate of descent from a second floor building.

TRANSFERS:

MOTION by Supervisor Gallagher seconded by Council. Egan to transfer \$1,000.00 from 9040.8 (Workers Compensation) to 1355.4 Assessors Contractual) and to transfer \$147.05 from 9040.8 (Workers Compensation) to 1355.41 (Assessors County Charge Back). Roll was taken and carried.

YES - 5 Campisi, Egan, Grumet, Mathison, Gallagher

NO - 0

MOTION by Supervisor Gallagher seconded by Council. Campisi to transfer \$3,000.00 from 9040.8 (Workers Compensation) to 1650.4 (Central Communications Contractual). Roll was taken and carried.

YES - 5 Campisi, Egan, Grumet, Mathison, Gallagher

NO - 0

MOTION by Supervisor Gallagher seconded by Council. Campisi to close the Solar Installation Project fund and transfer all funds to the General Fund. Roll was taken and carried.

YES - 5 Campisi, Egan, Grumet, Mathison, Gallagher

NO - 0

MOTION by Supervisor Gallagher seconded by Council. Campisi to loan from Trust & Agency Fund \$2,000 to the General Fund to cover the Flex Plan bills. Roll was taken and carried.

YES - 5 Campisi, Egan, Grumet, Mathison, Gallagher

NO - 0

BILLS – Bills were presented to the Board for their audit and review. **MOTION** by Council. Campisi seconded by Council. Egan to pay General Abstract # 10 Claims 342 thru 394, totaling \$30,839.77 – Highway Abstract # 10 Claims 155 thru 168, totaling \$164,681.08 and Escrow Abstract # 10 Claim 12, totaling \$2,959. Roll was taken and carried.

YES - 5 Campisi, Egan, Grumet, Mathison, Gallagher

NO - 0

MOTION by Supervisor Gallagher seconded by Council. Campisi to adjourn this meeting.

(8:55 PM). Roll was taken and carried.

YES - 5 Campisi, Egan, Grumet, Mathison, Gallagher

NO - 0

Respectfully submitted,

Catherine Gill, Town Clerk

