

The Town Board held their Reorganization meeting for FY' 11 on 01/03/2011 at 7:30 PM at the Milan Town Hall.

Present: Supervisor Gallagher
Councilpersons David Byrne, Jack Campisi, Roberta Egan & Marion Mathison

The Supervisor opened the meeting and the Clerk read the notice.

Salaries of Elected Officials

MOTION by Supervisor Gallagher seconded by Council. Campisi to set the rate of pay for the following elected officials:

Town Board Members	\$ 4,120.00 each
Supervisor	\$14,420.00
Highway Superintendent	\$52,839.00
Town Clerk	\$23,022.00
Assessor Chair	\$14,959.00
Assessors	\$ 6,578.00 each
Town Justices	\$14,959.00 each
Tax Collector	\$ 4,033.00

Roll was taken and carried

YES - 5 Byrne, Campisi, Egan, Mathison, Gallagher

NO – 0

Employee Appointments

MOTION by Supervisor Gallagher seconded by Council. Byrne to appoint the following individuals:

Catherine Gill as Registrar of Vital Statistics at no salary.

Gillian Brundrett as Clerk to Justice Kenneth Kremenick at an annual salary of \$19,995.00, with an additional 2 hours per week at a rate of \$14.24 while the Town Court holds court two days a week, serving at the pleasure of Justice Kremenick and the Town Board.

Ursula Plock as Clerk to Justice Francis Christensen at an annual salary of \$23,937.00, with an additional 2 hours per week at a rate of \$18.41 while the Town Court holds court two days a week, serving at the pleasure of Justice Christensen and the Town Board.

Deputy Town Clerk at an annual salary of \$9,126.00.

James Rielly as Dog Control Officer at an annual salary of \$3,132.00, serving at the pleasure of the Town Board

Steven Cole as Building Inspector/Code Enforcement officer at an annual salary of \$18,750.00, serving at the pleasure of the Town Board.

Deborah Frankel as Assessor Clerk at an annual salary of \$18,747.00, serving at the pleasure of the Town Board.

Karen Buechele as Secretary to the Planning Board and Zoning Board of Appeals at an annual salary of \$37,616.00, serving at the pleasure of the Town Board.

William Mansfield as Custodian of the Wilcox Memorial Town Hall and its grounds at an annual salary of \$9,124.00, serving at the pleasure of the Town Board.

Roll was taken and carried

YES - 5 Byrne, Campisi, Egan, Mathison, Gallagher

NO – 0

Highway Department

MOTION by Supervisor Gallagher seconded by Council. Campisi set the hourly rate for full time highway employees at \$21.88

And to set the hourly rate of other highway employees as follows:

Foreman	\$22.40
Probation, Substitute and Temporary	\$14.30

Roll was taken and carried

YES - 5 Byrne, Campisi, Egan, Mathison, Gallagher

NO – 0

Other Positions

MOTION by Supervisor seconded by Council. Egan to set the following annual rates:

Chair of the Zoning Board of Appeals	\$ 800.00
Zoning Board of Appeals Members	\$ 300.00 each
Chair of the Planning Board	\$ 1,000.00
Planning Board Members	\$ 300.00 each
Chair of the Board of Assessment Review	\$ 300.00
Board of Assessment Review Members	\$ 175.00 each
Chair of Recreation Committee	\$ 300.00
Vice Chair of Recreation Committee	\$ 200.00
Recreation Committee Member	No Salary
Town Historian	No Salary

Roll was taken and carried

YES - 5 Byrne, Campisi, Egan, Mathison, Gallagher

NO – 0

MOTION by Supervisor Gallagher seconded by Council. Campisi to appoint Peter Goss to the Planning Board for a seven year term ending at midnight December 31, 2017.

Roll was taken and carried

YES - 5 Byrne, Campisi, Egan, Mathison, Gallagher

NO – 0

MOTION by Supervisor Gallagher seconded by Council. Byrne to re-appoint Peter Goss as Chair of the Milan Planning Board, serving at the pleasure of the Town Board. Roll was taken and carried

YES - 5 Byrne, Campisi, Egan, Mathison, Gallagher

NO - 0

MOTION by Supervisor Gallagher seconded by Council. Mathison to appoint Jack Grumet as Chair of the Zoning Board of Appeals, serving at the pleasure of the Town Board. Roll was taken and carried

YES - 5 Byrne, Campisi, Egan, Mathison, Gallagher

NO – 0

MOTION by Supervisor Gallagher seconded by Council. Egan to appoint Peter Goss and Jack Grumet as Ex Officio Members to sit with the Lead Agency during its SEQRA review of the Carvel (aka Durst) and 1133 Taconic LLC) Property Development, serving at the pleasure of the Town Board. Roll was taken and carried
YES - 5 Byrne, Campisi, Egan, Mathison, Gallagher
NO - 0

MOTION by Supervisor Gallagher seconded by Council. Egan to appoint Rocco Mancini to the Zoning Board of Appeals for a five year term ending December 31, 2015. Roll was taken and carried.
YES - 5 Byrne, Campisi, Egan, Mathison, Gallagher
NO - 0

MOTION by Supervisor Gallagher seconded by Council. Byrne to appoint Jay McCaughey as Chair and Keith Wheeler as Vice Chair and Eric Maskell and Edward Evans as members of the Recreation Committee, serving at the pleasure of the Town Board. Roll was taken and carried
YES - 5 Byrne, Campisi, Egan, Mathison, Gallagher
NO - 0

MOTION by Supervisor Gallagher seconded by Council. Campisi to appoint Margaret Hunt as Town Historian, serving at the pleasure of the Town Board. Roll
YES - 5 Byrne, Campisi, Egan, Mathison, Gallagher
NO - 0

MOTION by Supervisor Gallagher seconded by Council. Byrne to appoint Linda Ahlin to the Wappinger's Creek Watershed Council. Roll was taken and carried
YES - 5 Byrne, Campisi, Egan, Mathison, Gallagher
NO - 0

MOTION by Supervisor Gallagher seconded by Council. Mathison to appoint the following individuals to the Conservation Advisory Committee: Linda Ahlin, Ronald Coon and Cheryl Klawson and to appoint Linda Ahlin as chair.

MOTION by Supervisor Gallagher seconded by Council. Campisi to appoint Paggi, Martin & Del Bene as Town Engineer for the fiscal year 2011at the following hourly rates plus approved itemized expenses:

Principal	\$120.00
Senior Engineer	\$ 85.00 - \$95.00
Junior Engineer	\$ 70.00-\$80.00
Survey Instrument Person	\$ 90.00*
Survey Rod Person	\$80.00**
Survey Computation	\$86.00
Clerical	\$55.00
Construction Inspector	\$60.00 - \$90.00*

* Amount to be determined by the salary of the construction inspector based on experience and/or education.

** Municipal Public Work Surveying in Dutchess County to be paid at the prevailing wage rate set by the New York State Department of Labor at that time. Roll was taken and carried

YES - 5 Byrne, Campisi, Egan, Mathison, Gallagher

NO - 0

MOTION by Supervisor Gallagher seconded by Council. Byrne to appoint Morris Associates as Planners for the Milan Town Board, Planning Board and Zoning Board of Appeals for the fiscal year 2011 at the following hourly rates:

Planner \$98.00

Word Processing \$39.00

Roll was taken and carried

YES - 5 Byrne, Campisi, Egan, Mathison, Gallagher

NO - 0

MOTION by Supervisor Gallagher seconded by Council. Byrne to appoint John Greco, Esq. as Attorney to the Milan Town Board, Planning Board and Zoning Board of Appeals for the fiscal year 2011 at the hourly rate of \$125.00 plus approved itemized expenses. Roll was taken and carried

YES - 5 Byrne, Campisi, Egan, Mathison, Gallagher

NO - 0

MOTION by Supervisor Gallagher seconded Council. Campisi to appoint Kelly Flood-Myers, Esq. as Prosecutor for the Town of Milan for the fiscal year 2011 at the hourly rate of \$125.00. Roll was taken and carried

YES - 5 Byrne, Campisi, Egan, Mathison, Gallagher

NO - 0

MOTION by Supervisor Gallagher seconded by Council. Mathison to set the Millbrook National Bank in Pine Plains, N.Y. as the depository for all Town funds for the fiscal year 2011, except for Justice Court funds and Town Clerk funds, which may be deposited in the Merchants & Traders Bank; and further, to designate William Gallagher and Roberta Egan as signers on the Town of Milan accounts. Roll was taken and carried

YES - 5 Byrne, Campisi, Egan, Mathison, Gallagher

NO - 0

MOTION by Supervisor Gallagher seconded by Council. Egan to designate the Poughkeepsie Journal as the official Town Newspaper and to authorize the use of the Kingston Freeman or the Northern Dutchess News when deemed necessary by the Town Clerk or the Town Board for fiscal 2011. Roll was taken and carried

YES - 5 Byrne, Campisi, Egan, Mathison, Gallagher

NO - 0

MOTION by Supervisor Gallagher seconded by council. Byrne to set the regular meeting of the Town Board on the third Monday of the month in the Wilcox Memorial Town Hall at 20 Wilcox Circle in the Town of Milan at 7:30 p.m. Roll was taken and carried
YES - 5 Byrne, Campisi, Egan, Mathison, Gallagher
NO - 0

MOTION by supervisor Gallagher seconded by Council. Egan to set the annual accounting meeting for Fiscal Year 2010 on January 17, 2011 at 7:15 p.m. in the Wilcox Memorial Town Hall.
Roll was taken and carried
YES - 5 Byrne, Campisi, Egan, Mathison, Gallagher
NO - 0

MOTION by Supervisor Gallagher seconded by Council. Egan to set the mileage reimbursement rate at \$0.45 per mile for those officials who conduct on-site inspections and/or are required to travel on official business. Said reimbursement shall apply only to out-of-town travel, except for assessors, building inspector, code enforcement officer and dog control officer. The calculation of miles shall be as follows:
Town Hall to any Post Office 08 miles
Town Hall to Millbrook National Bank 07 miles
Town Hall to Merchants and Traders Bank 08 miles
Roll was taken and carried
YES - 5 Byrne, Campisi, Egan, Mathison, Gallagher
NO - 0

MOTION by Supervisor Gallagher seconded by Council. Campisi to authorize the Supervisor to spend no more than \$1,000.00 for equipment or supplies per occurrence without prior town board approval. Roll was taken and carried
YES - 5 Byrne, Campisi, Egan, Mathison, Gallagher
NO - 0

MOTION by Supervisor Gallagher seconded by Council. Byrne to authorize the Highway Superintendent to spend no more than \$5,000.00 for equipment or supplies per occurrence without prior town board approval. Roll was taken and carried
YES - 5 Byrne, Campisi, Egan, Mathison, Gallagher
NO - 0

MOTION by Supervisor Gallagher seconded by Council. Byrne to set the following eleven (11) paid holidays for 2011 for full-time active employees, as defined by the New York State Department of Labor

January 17	Martin Luther King Day
February 21	Presidents Day
April 22	Good Friday
May 30	Memorial Day
July 4	Independence Day
September 5	Labor Day
October 10	Columbus Day
November 11	Veterans Day
November 24 & 25	Thanksgiving Day and the Day After
December 26	For Christmas Day
December 30	For New Years Day

Provided however, that full-time employees may only have either Martin Luther King Day or Veterans Day, and provided further, that approval for the day selected by the employee is granted by her/his department head. Roll was taken and carried
YES - 5 Byrne, Campisi, Egan, Mathison, Gallagher
NO – 0

MOTION by Supervisor Gallagher seconded by Council. Campisi that all elected officials and employees shall be paid bi-weekly, with the bi-weekly payroll beginning on a Monday and ending on a Friday, and payroll checks shall be available by 11:00 a.m. of the following Friday. Roll was taken and carried
YES - 5 Byrne, Campisi, Egan, Mathison, Gallagher
NO - 0

MOTION by Supervisor Gallagher seconded by Council. Egan to set the petty cash fund of the following individuals at \$50.00: Town Clerk, Assessor Chairman, Code Enforcement Officer, and to set the petty cash fund of the following individuals at \$75.00: Chair of the Planning Board, Chair of the Zoning Board of Appeals, and to set the petty cash fund of each Justice at \$100.00. Roll was taken and carried
YES - 5 Byrne, Campisi, Egan, Mathison, Gallagher
NO – 0

MOTION by Supervisor Gallagher seconded by Council. Campisi to set the order of emergency contact for the Wilcox Memorial Town Hall as follows;

William Gallagher, Supervisor
Glenn Butler, Highway Superintendent
Catherine Gill, Town Clerk
Roberta Egan, Town Board Member

And to set the order of emergency contact for the Town Highway Department as follows:

Glenn Butler, Superintendent
William Gallagher, Supervisor
Jack Campisi, Town Board Member
David Byrne, Town Board Member
Roll was taken and carried
YES - 5 Byrne, Campisi, Egan, Mathison, Gallagher
NO - 0

MOTION by Supervisor Gallagher seconded by Council. Campisi to appoint Tim Williams, William Mansfield and Edwin Christensen as the Veterans Committee. Roll was taken and carried
YES - 5 Byrne, Campisi, Egan, Mathison, Gallagher
NO - 0

MOTION by Supervisor Gallagher seconded by Council. Mathison to appoint the following individuals to the Comprehensive Emergency Management Plan Committee: Glenn Butler, David Byrne, Jack Grumet, Al Sardaro, Milan Fire Company Chief, Jeff Galm, Milan Fire Company First Assistant Chief. Roll was taken and carried
YES - 5 Byrne, Campisi, Egan, Mathison, Gallagher
NO - 0

MOTION by Supervisor Gallagher seconded by Council. Mathison to appoint Duality for computer support at an hourly rate of \$85.00. Roll was taken and carried
YES - 5 Byrne, Campisi, Egan, Mathison, Gallagher
NO - 0

MOTION by Supervisor Gallagher seconded by Council. Egan to appoint Ulster Services to handle the Towns Health Insurance and FLEX Plan.
Roll was taken and carried
YES - 5 Byrne, Campisi, Egan, Mathison, Gallagher
NO - 0

MOTION by Supervisor Gallagher seconded by Council. Campisi to authorize the supervisor to issue a General Fund check for \$1,100.00, payable to the Postmaster, for stamps for the Tax Collector . Roll was taken and carried
YES - 5 Byrne, Campisi, Egan, Mathison, Gallagher
NO - 0

Supervisors Appointments:

Deputy Supervisor	Roberta Egan
Planning Board Liaison	David Byrne
Zoning Board of Appeals Liaison	Marion Mathison
Highway & Bridge Liaison	Jack Campisi
Recreation Liaison	David Byrne
Investment Committee	William Gallagher, Jack Campisi
Cable Service Liaison	Marion Mathison
Lawsuits/Attorney Liaison	William Gallagher
Northern and Eastern Dutchess Communities Regional Hazard Mitigation Plan Liaison	David Byrne
Milan Fire Department & Rescue Squad Liaison	William Gallagher and David Byrne

MOTION by Council Campisi seconded by Council. Egan that the following records shall constitute the Supervisor’s Monthly Financial Report to the Town Board and Town Clerk:

1. Summary of Cash Balances
2. Financial Report General Fund
3. Financial Report Highway Fund
4. Financial Report Trust & Agency Fund
5. Monthly Report all Other Funds
6. General Fund Result of Operations
7. General Fund Revenues & Expenditures Budget vs Actual
8. Highway Fund Result of Operations
9. Highway Fund Revenues & Expenditures Budget vs Actual

Nothing in this motion prevents the Supervisor from changing the names of items 1 through 9 so long as the content and format remain the same. Discussion followed and various comments were made on this issue. Roll was taken and carried
YES - 5 Byrne, Campisi, Egan, Mathison, Gallagher
NO – 0

MOTION by Council. Campisi seconded by Council. Egan to adjourn this meeting. (8:00PM).
Roll was taken and carried

YES - 5 Byrne, Campisi, Egan, Mathison, Gallagher
NO - 0

Respectfully submitted,

Catherine Gill, Town Clerk