

Regular Town Board meeting of the Milan town Board held on 02/08/10 at 7:30 PM at the Milan Town Hall.

Present: Supervisor William Gallagher
Councilpersons David Byrne, Jack Campisi, Roberta Egan & Marion Mathison

The Supervisor opened the meeting with the Pledge of Allegiance.

PUBLIC COMMENT:

Tax Collector, Pamela Johnson presented her January monthly report to the Town Board. She collected \$271,102.33.

MINUTES: Regular Town Board of 01/11/10. MOTION by Council. Byrne seconded by Council. Egan to accept the minutes. Roll was taken and carried.

YES - 5 Byrne, Campisi, Egan, Mathison, Gallagher

NO – 0

Financial Report

The Supervisor presented the Financial Report to the Board.

CORRESPONDENCE:

The Supervisor read a letter from resident Glenn Carrezola regarding the noise level from the trucks back-up alarms used at the Highway Department. He was wondering if the alarms could be set at the "low" volume setting. Glenn Butler addressed this issue and said that he would look into it.

The Town Clerk read correspondence from Poughkeepsie-Dutchess County Transportation Council stating that they were going to place traffic counters on various roads in the town and were asking the town if there was going to be any anticipation of road work going to be done on these roads during the months of April to November to let them know.

BUSINESS:

Payroll Adjustment- MOTION by Council. Campisi seconded by Council. Egan to authorize and direct Supervisor Gallagher, in conjunction with the town's accounting firm Pattison, Koskey, Howe & Bucci, to ascertain and document any salary over payment to any elected official or salaried employee during fiscal 2009; to provide said documentation to the official or salaried employee for his/her review; to establish and implement a plan for the repayment of any excess salary; and to recover any and all funds due the town as a result of any over-payment of FY 2009 salaries. Discussion. Roll was taken and carried.

YES - 5 Byrne, Campisi, Egan, Mathison, Gallagher

NO – 0

Bookkeeper- The Supervisor stated that he hired a new bookkeeper. **MOTION** by Supervisor Gallagher seconded by Council. Mathison to set the salary for the new bookkeeper at \$25,029.00 for FY' 2010. Discussion followed. Council. Mathison stated that the town had a very good response. There were 14 responses and out of the 14, 8 or nine were well qualified. Council. Mathison felt that the person that was hired had stellar municipal experience as well as quick books experience. Supervisor Gallagher added that she was the bookkeeper in Dryden and as an Army Reservist did the bookkeeping. Council. Egan wanted to know what her hours would be. The Supervisor

said that they would be Monday, Wednesday, and Friday – 20 hours a week. Roll was taken and carried.

YES - 5 Byrne, Campisi, Egan, Mathison, Gallagher

NO – 0

Paying Claims – MOTION by Supervisor Gallagher seconded by Council. Byrne that the Town Board authorizes the payment in advance of claims for public utility services such as electric fuel oil, telephone; postage freight and express charges. Claims for these payment shall presented at the next regular meeting for audit. Discussion. Roll was taken and carried.

YES - 5 Byrne, Campisi, Egan, Mathison, Gallagher

NO – 0

Computer Support – The Supervisor stated that there was some review of the computer system and found that the towns' computer system was lacking. He said that he asked Duality, which supports our computer systems now to look into this. **MOTION** by Supervisor Gallagher seconded by Council. Byrne to work with Duality and make any upgrades deem necessary to the towns' computer system. Discussion followed. Council. Campisi wanted to know what upgrades would be done. The Supervisor said it would be APC Battery Backup Unit, Sonicwall Firewall Router, and Sonic Dynamic Support. Discussion continued. Roll was taken and carried.

YES - 5 Byrne, Campisi, Egan, Mathison, Gallagher

NO -0

Medical Plan Change – MOTION by Supervisor Gallagher seconded by Council. Campisi to change the Medical Plan – MVP from the current plan E0040S to E0050S. Discussion followed. Council. Mathison asked if the net change is the reduction in expense to the town. The Supervisor said that was correct, he continued to say that the rates were going up 33.7% which was a significant increase in one year. He said that after discussing it with the all the active parties they agreed to accept this change in the medical plan, which means an increase in their co-pay. The Supervisor said that it would be an approximate saving of \$8,000 to the town for the year. Discussion continued. Roll was taken and carried.

YES - 5 Byrne, Campisi, Egan, Mathison, Gallagher

NO – 0

Retiree Premium Update – Council. Campisi stated that last year a number of retirees were over charged and after reviewing the budgeted amount that the town charges this year there was a discrepancy and we worked out the details of the discrepancy and the money will be paid back to each retiree, which Council. Campisi stated is on a voucher for payment.

ARRA Grant for Town Garage - At this time Council. Byrne left the meeting so there would not be any conflict of interest in dealing with the grant(Council. Byrne works for Hudson Valley Clean Energy).

The Supervisor stated that this grant is for solar panels for the town garage. He asked Council. Mathison to give the board an update. She stated that they made a revision to the RFP that was submitted in November because there is a new amount of money that is going to be available. Council. Mathison stated that they have worked with Hudson Valley Clean Energy to make sure that the engineering is correct and they were able to reduce the cost from \$112,400 to 109,600 so they took advantage of some cost effectiveness with the components. They also checked the return on investments. Discussion continued regarding the kilowatts used at the town garage and what it would cost. The board also discussed the guidelines and the difference between the submission that was done in November and the one the town is doing now. It was also stated that the grant would have to go to full bid and if awarded to the town it would have to go through the procurement process as stated by code. Discussion continued and the following **MOTION** was made by Council. Mathison seconded by Council.

Campisi that the Town of Milan submit an application for State Energy Program & Energy Efficiency and Conservation Block Grant (RFP 10) and commit the town to 20% of the estimated cost of the system for the cost sharing contribution of this grant proposal. Roll was taken and carried.

YES - 4 Campisi, Egan, Mathison, Gallagher

NO – 0

ABSENT – 1 Byrne

At this, time Council. Byrne return to the meeting.

Town Procurement Policy – MOTION by Council. Byrne seconded by Council. Egan to acknowledge that the Town Board has reviewed the Procurement Policy as set forth in the Town code book of the town of Milan for Fiscal Year 2010. Roll was taken and carried.

YES - 5 Byrne, Campisi, Egan, Mathison, Gallagher

NO -0

New York State Department of State's 2009-2010 Local Government Efficiency Grant Program for the Purposes of Seeking Funding or a General Efficiency Planning Grant to enter into a study of regional collaboration and shared services with the intent to achieve cost savings and economies of scale.

Resolution #4-10 Local Government Efficiency Grant Program 2009-2010

Resolution offered by Council. Byrne seconded by Council. Egan

Whereas, the current economic crisis at state and local levels makes collaboration and shared services a high priority and necessity for continued operations, especially when such efforts and initiatives lead to cost savings, economies of scale, and reduced burdens on the taxpayer, and

Whereas, the Town of LaGrange and Town of Milan in the County of Dutchess share interest in studying how a regional approach to service delivery would lead to savings and other efficiencies yet to be demonstrated and have participated in several meetings to discuss the issue of shared services given current and projected needs; and

Whereas, Supervisor Gallagher has requested that the Town of Milan be authorized to submit a grant application to the New York State Department of State's 2009-2010 Local Government Efficiency Grant Program for multi-municipal, general efficiency planning grant and for Milan to commit to share equally among participating municipalities, the ten(10%) percent required cash match.

Now therefore, be it resolved, that Supervisor Gallagher, on behalf of the Town of Milan is hereby authorized to apply for a grant from the New York State Department of State for the Local Government Efficiency Grant program in the General Efficiency Planning Grant category for the purpose of funding a study of cost savings and economies of scale resulting from shared services.

Be is further resolved that the Town of Milan will share equally with other participating municipalities in the required ten (10%) percent cash match for the project and commits to a local contribution.

And further resolved that Supervisor Gallagher is hereby authorized to execute any and all paperwork and agreements required in connection with such applications. Discussion followed. The Supervisor stated that besides LaGrange, Beekman and Fishkill were also part of this grant and was talking to Sue Crane the

Supervisor of Red Hook who was also interested in participating. Roll was taken and adopted.

YES -5 Byrne, Campisi, Egan, Mathison, Gallagher

NO – 0

PUBLIC COMMENT

Glenn Butler said the town should look at the procurement policy again because the state passed legislation raised the threshold from \$20,000 to \$35,000 for public works projects.

Council. Campisi responded saying how he did not think that was an advantage to the town. He said that the lower the threshold the more the public has an eye as to what is going on and thought that \$20,000 is fine.

Diane May wanted to know if the board had changed the salary of the bookkeeper and she wanted to know her name and where she lived.

The Supervisor stated her salary - \$25,029.00 and said that her name was Dawn Bogdan and she lived locally.

Evelyn Bartin again asked about the CAC and Wappingers Creek.

The Supervisor along with Council. Byrne stated that they are still working on this and are waiting to hear back from some people.

Evelyn Bartin brought up the energy audit that was done on the Town Hall and the Town garage a few years back.

Council. Byrne at this time left the meeting due to subject matter discussed during public comment.

Council. Mathison explained to Ms. Bartin the reason why the board decided to choose to go with the Town garage instead of the Town Hall.

Diane May also commented on the grant for the solar panels for the Highway garage. She wondered if anyone did a comparison energy use town hall versus town garage. She talked about the heating and cooling system in the town hall.

Bill May commented on the usage of the electricity at the town garage per year and the usage of the electricity at the town hall. He said that the town garage is closed at least 1/3 of the year so you would be losing electricity. Unlike the town hall would use more electric at the town hall because it is opened six days a week and sometimes on Sundays. He had a question about Hudson Valley Clean Energy being a consultant and the bidding process.

Council. Mathison stated to Mr. May that there has not been a consultant. She said that the specifications have just gone out. If the town receives the money then we will go to a formal RFP. Council. Byrne is not involved in that at all and Hudson Valley Clean Energy would not be involved in that at all. This would be an independent process using a properly approved consultant and the town board.

BILLS – Bills were presented to the Board for their audit and review. **MOTION** by Council. Byrne seconded by Council. Egan to pay Abstract #13 B, Claims 542 thru 554 – Totaling \$7,030.54, Highway Abstract #13 B, Claims 207 thru 210 – Totaling #2,410.26, General Abstract # 2, Claims 16 thru 43, Totaling \$4,917.76, Highway Abstract # 2,

Claims 1 thru 13, Totaling \$47,553.02, Capital Bridge # 2, Claim # 1, Totaling 741.25 and Escrow Abstract # 2, Claim # 1 – Totaling \$448.75. Roll was taken and carried.

YES - 5 Byrne, Campisi, Egan, Mathison, Gallagher

NO -0

FUND TRANSFER

MOTION by Council. Campisi seconded by Council. Byrne to authorize the transfer of \$11,326.25 from the Bond Interest Reserve Fund to the General Fund to pay the interest due on February 15, 2010 on the town Hall Serial Bond. Roll was taken and carried.

YES - 5 Byrne, Campisi, Egan, Mathison, Gallagher

NO -0

MOTION by Council. Campisi seconded by Council. Egan to adjourn this meeting. (8:22 PM)

Roll was taken and carried.

YES - 5 Byrne, Campisi, Egan, Mathison, Gallagher

NO – 0

Respectfully submitted,

Catherine Gill, Town Clerk