

Re-organization Meeting for FY' 10 held by the Milan Town Board on January 1, 2010 at 1:00 PM at the Milan Town Hall.

Present: Supervisor William Gallagher

Councilpersons David Byrne, Jack Campisi, Roberta Egan & Marion Mathison

The Supervisor opened the meeting with the Pledge of Allegiance and the Clerk read the notice.

Salaries of Elected Officials

A motion is in order to set the rate of pay for elected officials:

MOTION by Council. Byrne seconded by Council Egan to set the rate of pay for the following elected officials:

Town Board Members	\$ 4,120.00 each
Supervisor	\$ 14,420.00
Highway Superintendent	\$ 52,839.00
Town Clerk	\$ 23,022.00
Assessor Chair	\$ 14,959.00
Assessors (2)	\$ 6,578.00 each
Town Justice	\$ 14,959 each
Tax Collector	\$ 4,033.00

Roll was taken and carried

YES – 5 Byrne, Campisi, Egan, Mathison, Gallagher

NO - 0

Base Hourly Wage Rate

MOTION by Council. Mathison seconded by Council. Campisi to set the 2010 base hourly wage rate at \$14.30. Roll was taken and carried

YES – Byrne, Campisi, Egan, Mathison, Gallagher

NO - 0

Employee Appointments:

MOTION by Council. Byrne seconded by Council. Campisi to appoint the following:

Darlene Palmatier as Deputy Town Clerk at an annual salary of \$13,582.00, serving at the pleasure of the Town Clerk.

Catherine Gill as Registrar of Vital Statistics at no salary and Darlene Palmatier as sub-registrar of Vital Statistics at no salary.

Gillian Brundrett, as Clerk to Justice Kenneth Kremenick, at an annual salary of \$19,995.00, serving at the pleasure of Justice Kremenick and the Town Board.

Ursula Plock as Clerk to Justice Francis Christensen, at an annual salary of \$23,937 serving at the pleasure of Justice Christensen and the Town Board.

James Reilly as Dog Control Officer at the annual salary of \$3,132, serving at the pleasure of the Town Board.

Donald Smith as Building Inspector/Code Enforcement Officer, at the annual salary of \$18,750.00, serving at the pleasure of the Town Board

Deborah Fraenkel as Assessor Clerk at an annual salary of \$18,747.00, serving at the pleasure of the Assessor Chair and the Town Board.

Karen Buechele as Secretary to the Planning Board and Zoning Board of Appeals at the yearly salary of \$37,616.00, serving at the pleasure of the Town Board.

William Mansfield as Custodian of the Wilcox Memorial Hall and its grounds at the annual salary of \$9,124.00, serving at the pleasure of the Town Board. Roll was taken and carried

YES – 4 Byrne, Campisi, Mathison, Gallagher

NO - 1 Egan

Highway Department:

MOTION by Council. Campisi seconded by Council. Byrne to set the hourly rate for full time highway employees at: \$ 21.88

And to set the hourly rate of other highway employees as follows:

Foreman	\$ 22.40
Probation, Substitute, and Temporary	\$ 14.30

Roll was taken and carried

YES- 5 Byrne, Campisi, Egan, Mathison, Gallagher

NO - 0

Certain Other Positions Within the Town of Milan

MOTION by Council. Byrne seconded by Council. Egan to set the following rates:

Chair of the Zoning Board of Appeals	\$ 800.00	per year
Zoning Board of Appeals Member (each)	\$ 300.00	per year
Chair of the Planning Board	\$ 1,000.00	per year
Chair of the Board of Assessment Review	\$ 300.00	per year
Member Board of Assessment Review	\$ 175.00	per year
Planning Board Member (each)	\$ 300.00	per year
Chair Recreation Committee	\$ 300.00	per year
Vice Chair Recreation Committee	\$ 200.00	per year
Member Recreation Committee	No Salary	
Town Historian	No Salary	

Roll was taken and carried.

YES - 5 Byrne, Campisi, Egan, Mathison, Gallagher

NO - 0

Appointments and Re-appointments

MOTION by Council. Byrne seconded by Council. Egan to re-appoint the following:

Peter Goss, as Chair of the Milan Planning Board, serving at the pleasure of the Town Board.

Jack Grumet as Chair of the Milan Zoning Board of Appeals, serving at the pleasure of the Town Board.

Peter Goss and Jack Grumet as Ex officio members to sit with the Lead Agency during its SEQRA review of the Carvel (aka Durst and 1133Taconic LLC) Property Development, serving at the pleasure of the Town Board.

John Schneider to the Milan Zoning Board of Appeals for a term of five years, said term to end at midnight 12/31/2014.

Patrick Higgins as Town Historian, serving at the pleasure of the Town Board.

Jay McCaughey as Chair Recreation Committee, Keith Wheeler as Vice Chair and as members, Janine Maskell and Edward Evans as members, serving at the pleasure of the Town Board. Roll was taken and carried.

YES -5 Byrne, Campisi, Egan, Mathison, Gallagher

NO - 0

MOTION by Council. Byrne seconded by Council. Egan to appoint the following:

William Fiederlein, as member of the Milan Planning Board for a term of seven years, said term ending at midnight, 12/31/16. Roll was taken and carried.

YES -5 Byrne, Campisi, Egan, Mathison, Gallagher

NO - 0

MOTION by Supervisor Gallagher seconded by Council. Byrne to appoint the following:

Magnus Reichelt, as Assessor for a term of one year, said term ending at midnight, 12/31/10. Council. Campisi asked the Clerk if she had received the resignation of William Gallagher as Assessor. The Clerk replied yes she had. Roll was taken and carried.

YES -5 Byrne, Campisi, Egan, Mathison, Gallagher

NO - 0

Outside Professional Consultants and Contractors:

MOTION by Supervisor Gallagher seconded by Council. Egan to appoint Hudson Valley Resource to provide payroll services at a monthly rate of \$250.00 for the fiscal year 2010 plus mailing expenses. Roll was taken and carried.

YES -5 Byrne, Campisi, Egan, Mathison, Gallagher

NO - 0

MOTION by Council. Campisi seconded by Council. Mathison to appoint Pattison, Koskey, Howe & Bucci as Town Accountants for the fiscal year 2010 at the following hourly rates:

Principal	\$ 150.00
Manager	\$ 100.00
Staff	\$ 75.00
Administrative	\$ 50.00

Roll was taken and carried.

YES -5 Byrne, Campisi, Egan, Mathison, Gallagher

NO - 0

MOTION by Council. Campisi seconded by Council. Mathison to appoint Paggi, Martin & Del Bene as Town Engineers for consultation and advice for the fiscal year 2010 at the following hourly rates plus approved itemized expenses:

Principal	\$ 120.00
Senior Engineer	\$ 90.00
Junior Engineer	\$ 70.00 – 80.00
Survey Instrument Person	\$ 90.00**
Survey Rod person	\$ 80.00**
Survey Computation	\$ 86.00
Clerical	\$ 55.00
Construction Inspector	\$ 60.00 – 90.00*,

* Amount to be determined by the salary of the construction inspector based on experience and/or education.

** Municipal Public Work Surveying in Dutchess County to be paid at prevailing wage rate set by the New York State Department of Labor at that time.

Roll was taken and carried.

YES -5 Byrne, Campisi, Egan, Mathison, Gallagher
NO – 0

MOTION by Supervisor Gallagher seconded by Council. Mathison to appoint Morris Associates as Planners to the Milan Town Board, Zoning and Planning Boards for consultation and advice for the fiscal year 2010 at the following hourly rates plus approved itemized expenses:

Planner	\$ 98.00
Word Processing	\$ 39.00

Roll was taken and carried.

YES -5 Byrne, Campisi, Egan, Mathison, Gallagher
NO – 0

MOTION by Council. Egan seconded by Council. Campisi to appoint John Greco as Attorney to the Milan Town Board, Zoning and Planning Boards for consultation and advice for the fiscal year 2010 at the following hourly rate of \$125 per hour plus approved itemized expenses:

Roll was taken and carried.

YES -5 Byrne, Campisi, Egan, Mathison, Gallagher
NO – 0

MOTION by Council. Campisi seconded by Supervisor Gallagher to terminate the legal services of Gellert & Klein as of January 1, 2010 and authorize the town supervisor to notify Gellert & Klein of this termination and direct Gellert & Klein to forward any and all Town of Milan files to the offices of John J. Greco, Esq. at its earliest convenience. Roll was taken and carried.

YES -5 Byrne, Campisi, Egan, Mathison, Gallagher
NO – 0

MOTION by Council. Campisi seconded by Council. Mathison to continue the legal services of Van DeWater & Van DeWater, limited to the Red Wing DEC case and the New York State Appellate Court appeal.
Roll was taken and carried.

YES - 4 Byrne, Campisi, Mathison, Gallagher

NO – 0

ABSTAIN - 1 Egan

MOTION by Supervisor Gallagher seconded by Council. Byrne to appoint Kelly Flood-Myers as Prosecutor for the Town of Milan for the fiscal year 2010 at the following hourly rate of \$125 per hour. Roll was taken and carried.

YES -5 Byrne, Campisi, Egan, Mathison, Gallagher

NO – 0

OFFICIAL TOWN BANK

MOTION by Council. Byrne seconded by Council. Mathison to set the Merchants & Traders Bank as the depository for town funds, Justice Court funds, Town Clerk funds and the local office of business to be Red Hook, NY for the fiscal year of 2010, and to set the Stissing National Bank, as depository for town funds, and the local office of business to be Pine Plains and to authorize the following as signers on Town of Milan bank accounts: William Gallagher and Roberta Egan for fiscal 2010.
Roll was taken and carried.

YES -5 Byrne, Campisi, Egan, Mathison, Gallagher

NO - 0

MOTION by Council. Byrne seconded by Council. Campisi to designate the Poughkeepsie Journal as the official Town Newspaper, and to authorize the use of the Kingston Freeman as additional, when deemed necessary by the Town Clerk or the Town Board for fiscal 2010. Roll was taken and carried.

YES -5 Byrne, Campisi, Egan, Mathison, Gallagher

NO – 0

MEETING:

MOTION by Supervisor Gallagher seconded by Council. Byrne to set the regular meeting of the Town Board as the second Monday of the month in the Wilcox Memorial Hall at 20 Wilcox Circle, in the Town of Milan at 7:30 o'clock P.M.

To set the annual accounting meeting for Fiscal Year 2010 on January 11, 2010, at 7:00 P.M., in the Wilcox Memorial Hall as amended. Roll was taken and carried.

YES -5 Byrne, Campisi, Egan, Mathison, Gallagher

NO – 0

MILEAGE:

MOTION by Supervisor Gallagher seconded by Council. Byrne to set the mileage reimbursement rate at \$0.45 per mile for those officials who conduct on-site inspections and/or are required to travel on official town business. Said reimbursement shall apply only to out-of-town official travel, except for Assessors, Building Inspector, Zoning Enforcement Officer, and Dog Control Officer. The calculation of miles shall be as follows:

Town Hall to Red Hook Post Office	08 miles
Town Hall to Rhinebeck Post Office	10 miles
Town Hall to Merchants and Traders Bank, Red Hook	09 miles
Town Hall to Stissing National Bank, Pine Plains	07 miles

Roll was taken and adopted.

YES -5 Byrne, Campisi, Egan, Mathison, Gallagher

NO – 0

DISCRETIONARY SPENDING LIMITS

MOTION by Supervisor Gallagher seconded by Council. Byrne to authorize the Supervisor to expend no more than \$1,000.00 for Town Hall equipment and supplies per occurrence without prior Town Board approval;

To authorize the Highway Superintendent to expend no more than \$5,000.00 for highway department equipment and supplies per occurrence without prior Town Board approval; and further

That, except for the town clerk and supervisor, or in his absence, the Deputy Supervisor, the authorization to spend for equipment (.2) and/or contractual (.4) by Milan officials, including town board members, is hereby limited to the budget account from which their salary is paid. Roll was taken carried.

YES -5 Byrne, Campisi, Egan, Mathison, Gallagher

NO – 0

HOLIDAYS:

MOTION by Supervisor Gallagher seconded by Council. Mathison to set the following eleven (11) paid holidays for 2010 for full-time active employees, as defined by the New York State Department of Labor:

January	1	New Year's Day
January	18	Martin Luther King Day
February	15	President's Day
April	2	Good Friday
May	31	Memorial Day
July	5	for Independence Day
September	6	Labor Day

October	11	Columbus Day
November	11	Veteran's Day
November	25 and 26	Thanksgiving Day and Day After
December	24	for Christmas Day

Provided however, that full-time employees may only have either Martin Luther King Day or Veteran's Day, and provided further, that approval for the day selected by the employee is granted by her/his department head. Roll was taken carried.

YES -5 Byrne, Campisi, Egan, Mathison, Gallagher

NO - 0

PAYROLL PERIOD:

MOTION by Supervisor Gallagher seconded by Council. Byrne that all elected officials and employees shall be paid bi-weekly, with the bi-weekly payroll beginning on a Monday and ending on a Friday, and payroll checks shall be available by 11:00 A.M. of the following Friday. Roll was taken carried.

YES -5 Byrne, Campisi, Egan, Mathison, Gallagher

NO – 0

PETTY CASH:

MOTION by Supervisor Gallagher seconded by Council. Egan to set the change fund of the Town Clerk at \$50.00, and to set the petty cash at \$50.00 for the following Supervisor, Town Clerk, Assessor Chairman, Code Enforcement Officer, and to set the petty cash for the Chair of the Zoning Board of Appeals and the Chair of the Planning Board at \$75.00 each, and each Justice \$100.00. Roll was taken and carried.

YES -5 Byrne, Campisi, Egan, Mathison, Gallagher

NO – 0

EMERGENCY CONTACTS:

MOTION by Supervisor Gallagher seconded by Council. Byrne to set the order of emergency contact for the Town Hall as follows:

William Gallagher, Supervisor

Glenn Butler, Highway Superintendent

Roberta Egan, Board Member

And to set the order of emergency contact for the Town Highway Department as follows:

Glenn Butler, Highway Superintendent

William Gallagher, Supervisor

Catherine Gill, Town Clerk

Jack Campisi, Board Member

David Byrne, Board Member

Roll was taken and carried.

YES -5 Byrne, Campisi, Egan, Mathison, Gallagher

NO – 0

SUPERVISOR'S APPOINTMENTS:

Deputy Supervisor	Roberta Egan
Planning Board Liaison	David Byrne
Zoning Board of Appeals Liaison	Marion Mathison
Highway and Bridges Liaison	Jack Campisi
Recreation Liaison	David Byrne
Investment Committee	William Gallagher, Jack Campisi, Roberta Egan
Cable Service Liaison	Marion Mathison
Lawsuits/Attorney Liaisons	William Gallagher

COMMITTEES:

MOTION by Council. Byrne seconded by Supervisor Gallagher to re-appoint to the Veterans Committee Richard Barrett, Tim Williams, Edwin Christensen
Roll was taken and carried.

YES -5 Byrne, Campisi, Egan, Mathison, Gallagher
NO - 0

MOTION by Council. Byrne seconded by Supervisor Gallagher to appoint to the Comprehensive Emergency Management Plan Committee: Glen Butler, David Byrne, Jack Grumet, Greg Becker, Milan Fire Company Chief, Al Sardaro, Milan Fire Company 1st Assistant Chief. Roll was taken and carried.

YES -5 Byrne, Campisi, Egan, Mathison, Gallagher
NO - 0

MOTION by Council. Campisi seconded by Council. Egan appoint the following:

Duality for computer support at the rate of \$85 per hour.

Malleolo and Associates for Benefits support at no expense to the Town of Milan

Roll was taken and carried.

YES -5 Byrne, Campisi, Egan, Mathison, Gallagher
NO - 0

MOTION by Council. Mathison seconded by Council. Campisi to adjourn this meeting.

Roll was taken and carried.

YES -5 Byrne, Campisi, Egan, Mathison, Gallagher
NO- 0

Respectfully submitted,

Catherine Gill, Town Clerk